

# Community Update Form



Thank you for updating your information. Providing the most accurate and up-to-date information ensures more reliable benefits and services provided by TAA, AANC and NAA. **Please note:** If you are using paper leases AANC will not deliver to a PO Box.

Please fill out the update form and fax to 919-782-1169.

**Community/Property Name** \_\_\_\_\_

**Management Company** \_\_\_\_\_

**Number of Units** \_\_\_\_\_

### What type of housing do you provide?

We receive numerous calls from the public regarding the types of apartments within our membership. Please complete this section so that we may direct traffic to your community.

**Tax Credit and Affordable Housing** \_\_\_\_\_ **YES** \_\_\_\_\_ **NO**

**Student Housing** \_\_\_\_\_ **YES** \_\_\_\_\_ **NO**

**Senior Living** \_\_\_\_\_ **YES** \_\_\_\_\_ **NO**

**Conventional Only** \_\_\_\_\_ **YES** \_\_\_\_\_ **NO**

### PERSONNEL

**Property Manager** \_\_\_\_\_

**Email** \_\_\_\_\_

**Assistant Manager** \_\_\_\_\_

**Email** \_\_\_\_\_

**Leasing Agent/Professional** \_\_\_\_\_

**Email** \_\_\_\_\_

**Leasing Agent/Professional** \_\_\_\_\_

**Email** \_\_\_\_\_

**Maintenance Supervisor** \_\_\_\_\_

**Email** \_\_\_\_\_

**Maintenance Technician** \_\_\_\_\_

**Email** \_\_\_\_\_

**Maintenance Technician** \_\_\_\_\_

**Email** \_\_\_\_\_

# Community Update Form

Grounds Keeper/Technician \_\_\_\_\_  
Email \_\_\_\_\_

Regional Property Manager \_\_\_\_\_  
Email \_\_\_\_\_  
Phone Number ( ) \_\_\_\_\_  
Fax Number ( ) \_\_\_\_\_

## GENERAL

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number ( ) \_\_\_\_\_

Fax Number ( ) \_\_\_\_\_

Email \_\_\_\_\_

Internet Address \_\_\_\_\_

Billing Address \_\_\_\_\_ City \_\_\_\_\_  
(if different)

State \_\_\_\_\_ Zip \_\_\_\_\_

## Opt In/Opt Out Option

TAA members receive information about seminars and events via fax; and, event and seminar confirmations as well as E-News Updates via e-mail. Members also receive The ApartMentor magazine, which contains valuable industry information, TAA activities and events as well as member updates via US Mail. Please elect to **opt in** or **opt out** of fax, e-mail and US Mail communication.

Opt In:  Fax  Email  US mail

Opt out:  Fax  Email  US mail